

January 15, 2025

Minutes of the Regular Meeting of the Board of Trustees of the North Shore Water Reclamation District held Wednesday, January 15, 2025 at 9:30 A.M. at the District Office of the Raymond E. Anderson Complex located in Gurnee, Illinois.

The meeting was opened with the Pledge of Allegiance.

On roll call, the following Trustees were present.

Preston Carter, Vice President
B. Sugar Young, Treasurer
Rhoda Pierce
Thomas Swarthout

President Drew was observing the meeting via telephone.

Vice President Carter chaired the meeting in President Drew's absence.

Staff members present were Executive Director Dave Miller, Attorney Greg Jackson, Director of Engineering and Special Projects Steve Waters, Director of Laboratory and Environmental Compliance Chuck Bodden, Director of Operations Igor Filipovich and Director of Technology Services Greg Franz. Also present, were Jane Kaplan, Public Relations Consultant and Frank Bass, Governmental Relations Consultant.

There was No Public Comment.

Vice President Carter presented the Consent Agenda as follows:

- A. Approval of the Minutes of the Meeting held on December 11, 2024.
- B. Consideration of Bills.
Wastewater Treatment Fund \$3,087,399.78
Check No. 198939 and 199027 from October checklist and voided. Reissued as Check No. 199563 and 199564.
Check No. 199301 and 199357 from November checklist and voided. Reissued as Check No. 199515 which were for the same vendor.
Check No. 199382 from December checklist and voided. Reissued as Check No. 199558.
Check No. 199557 through 199757.
- C. Financial Report, November, 2024.
 1. IEPA State Revolving Fund Loan Summary.
- D. Orders to Terminate Service.
- E. Quarterly Permit Compliance & Regulatory Update.
- F. FY24 Audit.
 1. Amended Annual Financial Report.
- G. Pre-Annexation Agreement.
 1. No. 496, Submitted by William Brock, for approximately 2.18 acres located in the Village of Beach Park.
- H. Change Orders.
 1. C.O. No. 1, 2024 Pavement Rehabilitation Program at PS-5, BRF and Gurnee WRF, Schroeder Asphalt Services, Inc.
 2. C.O. No. 1, Building 010 Influent Isolation Gates, Joseph J. Henderson and Son, Inc.
- I. Authorize Payroll and Finance Department to issue District checks to meet expenses where necessary for payroll and to avoid interest and/or penalties before the next Board Meeting.

It was moved by Trustee Swarthout and seconded by Trustee Young that the Consent Agenda be approved.

On roll call, the vote was 4-0 with all Trustees present voting "Aye". Motion declared carried.

Vice President Carter stated there was no President Report.

Vice President Carter asked if there was a Trustee Report.

Trustee Pierce stated that it has come to her attention that the Trustees do not have a way to be contacted on District's website and it would be a good thing to look into. Executive Director Miller stated that he and Director of Technology Services Greg Franz will discuss the best way to complete this request without flooding the District's Trustees with scam, sales or other communications they don't need. Executive Director Miller stated that an Info email is available on the website and customers can use this email to forward any customer issues or inquiries to be forwarded to the District Trustees. Executive Director Miller stated that there is no gap in communication or information.

Trustee Pierce showed the Board Trustees a poster she received from the Mayor, City of Highland Park of all the public buildings in Highland Park and Highwood. Trustee Pierce pointed out that there is a nice drawing of the Clavey Road Water Reclamation Facility. A discussion ensued regarding the poster and the City of Highland Park and Highwood.

There was no Management Report.

Executive Director Miller presented the Administration Division Report as follows:

A. Appointment of IMRF Authorized Agent.

Executive Director Miller stated that the Board Secretary, Mary Jo Bryant served as the District's IMRF Authorized Agent until her retirement. Executive Director Miller stated that the IMRF Authorized Agent will need to possess certain qualifications and responsibilities, complete an online IMRF Authorized Agent Certification program and is expected to know and understand the rules and procedures of the IMRF. Executive Director Miller stated that the District's Human Resource Generalist best satisfies these qualifications and responsibilities and recommended the appointment of Steve Nichter as IMRF Authorized Agent.

It was moved by Trustee Young and seconded by Trustee Swarthout to appoint Steve Nichter as the IMRF Authorized Agent.

On roll call, the vote was 4-0 with all Trustees present voting "Aye". Motion declared carried.

Director of Engineering and Special Projects Waters presented the Engineering Division Report as follows:

A. IDOT Sheridan Road Bridge Project.

Director of Engineering and Special Projects Waters stated that there was no update on IDOT's Sheridan Road Bridge Project. The last update received from IDOT was October 23, 2024 and gave a recap of the last update. Director of Engineering and Special Projects Waters is hopeful we will hear back soon. This item did not require any action.

B. Engineering Services Agreements.

1. Waukegan WRF Grit Removal Performance Evaluation.

Director of Engineering and Special Projects Waters stated that this item was tabled at the December Board meeting and there have been some discussion in regards to the Waukegan WRF Grit Removal Performance Evaluation. Director of Engineering and Special Projects Waters stated that he will reintroduce this Engineering Service Agreement at the February Board meeting. This item did not require any action.

2. Pump Station 2 Improvements.

Director of Engineering and Special Projects Waters stated the scope of services include a flow study, update hydraulic developed for PS-1 forcemain, survey and Geotech study, preliminary design report and detailed design and bidding. The Agreement is with Jacobs Engineering Group, Inc. for a not to exceed cost of \$222,786.00.

It was moved by Trustee Swarthout and seconded by Trustee Pierce to approve Engineering Services Agreement for Pump Station 2 Improvements with Jacobs Engineering Group, Inc. in the not to exceed amount of \$222,786.00.

On roll call, the vote was 4-0 with all Trustees present voting "Aye". Motion declared carried.

C. Engineering Services Agreement Amendment.

1. Amendment No. 1 to Pump Station 4 and 5 Discharge Piping and Valve Improvements, Black & Veatch.

Director of Engineering and Special Projects Waters stated Amendment No. 1 to Pump Station 4 and 5 Discharge Piping and Valve Improvements with Black & Veatch is for construction related services. Director of Engineering and Special Projects Waters stated the scope of services includes reviewing and processing shop drawings and other data submittals, pay request review, construction progress meetings, construction observation and start-up assistance.

Director of Engineering and Special Projects Waters stated the total cost of Amendment No. 1 is \$249,900.00 and asked for Board approval.

It was moved by Trustee Swarthout and seconded by Trustee Pierce that Amendment No. 1 to Pump Station 4 and 5 Discharge Piping and Valve Improvements with Black & Veatch for a total cost of \$249,900.00 be approved.

On roll call, the vote was 4-0 with all Trustees present voting “Aye”. Motion declared carried.

Trustee Swarthout asked Director of Engineering and Special Projects Waters if he would update the Board Trustees about the Lake Bluff Pumping Station–Sewer Storage Basin. Director of Engineering and Special Projects Waters stated that the storage basin has been completed and tested successfully. The improvements to the Pump Station are expected to be completed by Memorial Day. A discussion ensued regarding the project, cost and the time.

Director of Laboratory and Environmental Compliance Bodden presented the Laboratory Division Report.

A. Current Status of Significant Industrial Wastewater Violation(s) in the Service Area of the NSWRD.

Director of Laboratory and Environmental Compliance Bodden stated that there was not much to report. Director of Laboratory and Environmental Compliance Bodden stated that Medline (Northpoint) submitted the PE Permit Fee and the District approved the permit amendment on December 30, 2024 and will be off the list. Director of Laboratory and Environmental Compliance Bodden stated that the 2024 PE audit was completed and the letters went out December 9, 2024. This item did not require any action, it was for informational proposes only.

Director of Operations Filipovich presented the Operations Division Report.

A. Bid Waiver.

1. BW-305, North Circulating Pump for East Sludge Holding Tank at Clavey Road WRF.

Director of Operations Filipovich stated that Bid Waiver No. 305 is for replacement of a 6" B5424K Bare Pump with Drydon Equipment, Inc. at a total cost of \$40,900.00. Director of Operations Filipovich stated the 24 year old Fairbanks Morse pump at Clavey Road WRF for Circulating East Sludge Holding tank failed and cannot be repaired.

It was moved by Trustee Young and seconded by Trustee Swarthout to approve Bid Waiver, BW-305 North Circulating Pump for East Sludge Holding Tank at Clavey Road WRF, with Drydon Equipment, Inc. at a total cost of \$40,900.00.

On roll call, the vote was 4-0 with all Trustees present voting “Aye”. Motion declared carried.

There was no Technology Division Report.

There was no Attorney Report.

A discussion ensued regarding the land sold to the City of Zion.

Vice President Carter presented Other Business as follows:

A. Legislative Report.

Frank Bass, the District’s Governmental Relations Consultant stated that he did not have a legislative update. Mr. Bass stated that he will continue to forward legislative updated to Executive Director Miller. A discussion ensued regarding the IMRF bill.

Director of Engineering and Special Projects Waters stated that the USEPA released its biosolids risk assessment yesterday and it is not looking very promising. The risk assessment focuses on people living on the cancer risk for people living on a family farm near a biosolids land application site and not the general public. Director of Engineering

and Special Projects Waters stated that he and Director of Laboratory and Environmental Compliance Bodden will attend a USEPA webinar on the risk assessment findings today and will keep the Board of Trustees updated. A discussion ensued regarding biosolids and crops and the general public not being affected to the same degree as a farm family. Director of Engineering and Special Projects Waters stated that the news media was reporting on the risk assessment including the New York Times and Chicago Tribune. Executive Director Miller stated that we will forward articles to the Trustees to keep them informed.

There being no further business to come before the Board, on motion duly made, seconded and unanimously passed, the meeting was then adjourned until the next regular meeting to be held on Wednesday February 12, 2025 at 9:30 A.M. at the District Office of the Raymond E. Anderson Complex located in Gurnee, Illinois.

PRESIDENT PRO-TEM

SECRETARY