

August 12, 2020

Minutes of the Regular Meeting of the Board of Trustees of the North Shore Water Reclamation District held Wednesday, August 12, 2020 at 9:30 A.M. Governor Pritzker has issued a disaster declaration for the State of Illinois related to COVID-19. In accordance with that declaration's requirement to practice social distancing and limit person to person contact to contain the spread of COVID-19, the North Shore Water Reclamation District President has determined that due to the number of participants involved in the regular meeting and the limitations of the location at which the regular meeting is held, that it is not practical or prudent to convene an in-person meeting of the Board of Trustees and that the meeting shall be held remotely pursuant to Section 7(e) of the Illinois Open Meetings Act. The August 12, 2020 regular meeting of the North Shore Water Reclamation District shall be held remotely via teleconference so that the participants and attendees may comply with public health directives including social distancing and shelter in place. In accordance with the Illinois Open Meeting Act, 48 hours' notice that the meeting is to be held remotely pursuant to Section 7(e) of the Act, via teleconference, has been provided to each member of the Board of Trustees, to each media outlet that has requested such meetings pursuant to subsection (a) of Section 2.02 of the Act and has been posted on the North Shore Water Reclamation District's website.

The meeting was opened with the Pledge of Allegiance.

On roll call, the following Trustees were present and each of their identities were confirmed:

Preston P. Carter, President – present in Board Room at Administration Building
Stephen J. Drew, Vice President – present via teleconference
B. Sugar Young, Treasurer – present via teleconference
Tom Swarthout – present via teleconference
Rhoda Pierce – present via teleconference

Staff members present via teleconference were Executive Director Dave Miller, Attorney Greg Jackson (present in Board room at Administration Building), Special Projects Manager Steve Waters, Director of Engineering Services Jai Gupta, Director of Operations Phil Connelly and Director of Technology Services Bill Jackewicz. Also present, via teleconference were Jane Kaplan, Public Relations Consultant and John Norris, Government Affairs Representative.

It was confirmed that each member of the Board that are participating that the member can hear all discussions; and confirmed that members of the public present at the regular meeting location can hear all discussions and all votes of the members of the Board.

There were no comments from the public.

President Carter presented the Consent Agenda as follows:

- A. Approval of the Minutes of the Meeting held on July 8, 2020.
- B. Approval of the Minutes of the Executive Session held on July 8, 2020.
- C. Consideration of Bills.
Wastewater Treatment Fund \$1,538,920.53
Check No. 187534 through 188077.
- D. Financial Report, June 2020.
 1. IEPA State Revolving Fund Loan Summary.
- E. Current Status of Significant Industrial Wastewater Violation(s) in the Service Area of the NSWRD.
- F. Community Reinvestment Act – Fair Lending Evaluations & Violations.
- G. Construction Change Orders.
 1. C.O. No. 1, Effluent and City Water Hydrant Replacements at Gurnee and Waukegan WRFs, Lifco Construction Corp.
 2. C.O. No. 1, City Water Isolation Valve Replacements at Gurnee WRF, Campanella & Sons, Inc.
 3. C.O. No. 3, CIPP Sewer Lining, Insituform Technologies USA, LLC.
- H. Authorize Payroll and Finance Department to issue District checks to meet expenses where necessary for payroll and to avoid interest and/or penalties before the next Board Meeting.

It was moved by Trustee Drew and seconded by Trustee Young that the Consent Agenda be approved as presented.

On roll call, the vote was 5-0 with all Trustees present voting "Aye". Motion declared carried.

President Carter presented the President Report as follows:

President Carter stated that with the COVID-19 pandemic and the Administration Building being closed to the public which created many challenges to the District and staff and felt that Executive Director Miller was handling the COVID-19 situation great and wanted to extend a thank you for his efforts in maintaining staff and operations of the District during this trying time.

President Carter asked if there was any Trustee Report.

Trustee Pierce stated that she was pleased with the rapid response to an issue that had arisen with the Clavey Road Water Reclamation Facility and that the issue with a constituent was resolved quickly. Trustee Pierce also noted that she had filed with the County of Lake and would be on the ballot for the November 3, 2020 election.

Before moving to the Management Report, Executive Director Miller stated that Phil Connelly, Director of Operations has announced that he was retiring as of September 4, 2020 with 37 years at the District. Executive Director Miller offered a personal thank you to Phil and stated he has been a pleasure to work with and stated he has done a great job maintaining the plants and staff and wished him well in his retirement.

Executive Director Miller presented the Management Report as follows:

Executive Director Miller thanked President Carter for the kind words and that he is in contact with staff daily through regular teleconference staff meetings. Executive Director Miller stated he appreciated the efforts of all District employees that have enabled the District to continue to function throughout the Covid-19 pandemic and that the staff and employees have performed at a high standard each and every day to keep the operations of the District going smoothly. He is very grateful to all for their efforts.

A. Coronavirus Response Update.

Executive Director Miller stated he was happy to report that there are no known employee issues with COVID-19 at this time. He also noted that some employees were still utilizing the Emergency Leave Act and it has been working successfully. Executive Director Miller stated that the County of Lake had received \$121.5M in funding under distributions from the Federal CARES Act (Coronavirus Aid Relief and Economic Security). These resources are being targeted to a variety of purposes, including \$35M to local governments. Executive Director Miller stated that the District will submit their expenses for masks, hand sanitizers and all supplies utilized for COVID-19 and to date had spent approximately \$50 to \$100 thousand in expenses. A filing would be submitted soon.

B. Lake Bluff Pumping Station Shoreline Restoration Project.

Executive Director Miller stated that Steve Waters, Trustee Swarthout and himself had been working on the Lake Bluff Pumping Station Shoreline Restoration Project and that Steve Waters would update the Board on the design work at PS-6. Steve Water stated that the consultant AECOM has completed an evaluation for the design of shoreline improvements at the existing armor stone revetment and steel groin that protect the NSWRD Lake Bluff Pump Station. The next step would be to apply for the permit and then move forward with the final design. President Carter asked if the City of Lake Bluff was aware of the District's plans for the District's Lake Bluff pump station. Trustee Swarthout responded that he has been in touch with the City Manager and that Lake Bluff has indicated they have a new plan for the Lake Bluff Beach front and indicated that possibly the District could wait and coordinate with that. Trustee Swarthout stated the District's responsibility is to its users and felt that the District needs to act now. Trustee Swarthout recommended that the District move forward after beach season is over and before fall. Trustee Pierce commented that she had taken a look at the Lake Bluff Pump Station and surrounding area and concurred that the District should move quickly on this and that it certainly needs it. Steve Waters stated he would speak to AECOM and move forward with the permit and final design. This was an update requiring no action.

Executive Director Miller presented the Administration Division Report as follows:

A. Update on Facility Use Agreement with LaFargeHolcim.

Executive Director Miller stated that LaFarge Holcim had been occupying land at our landfill site and the current agreement had expired on January 1, 2020. The District and LaFarge Holcim had terms of a new agreement finalized and approved by the Board at the March 11, 2020 meeting. LaFargeHolcim then failed to return the fully executed agreement and later determined they no longer desired to lease this property. LaFarge Holcim has removed a silo

from the facility at the request of the District. Executive Director noted they are paid up on rent through July and noted there is still one issue which is an unresolved notice of violation from the Lake County Health Department due to high pH samples from the property. The District incurred work related to this notice of violation in the amount of \$90,000.00 and have submitted this to LaFarge Holcim and hope to have it resolved before they exit.

Director of Engineering Services Gupta presented the Engineering Division Report as follows:

A. Engineering Agreement.

1. Baxter & Woodman, Inc., PS-5 Wet Well Repairs Project.

Director of Engineering Services Gupta stated the recent inspections by Baxter & Woodman, Inc. revealed significant concrete deterioration inside PS-5 wet wells. This project would involve the design, bidding and construction related services for concrete repairs of PS-5 west and east wet wells. It also included coating wet well surfaces above the operating water level and one foot below as well as coating of screen channel surfaces. Director of Engineering Services Gupta stated the cost of the contract is \$93,660.00 and asked for Board approval.

It was moved by Trustee Drew and seconded by Trustee Young to approve the Agreement with Baxter & Woodman, Inc., PS-5 Wet Well Repairs Project in the amount of \$93,660.00.

On roll call, the vote was 5 – 0 with all Trustees present voting "Aye". Motion declared carried.

B. Bid Summary.

1. 36" Drain Line Cleaning at the Gurnee Water Reclamation Facility.

Director of Engineering Services Gupta stated that Innovative Pipeline Systems is the low, responsive, responsible bidder in the bid amount of \$94,830.00 and asked for board approval.

It was moved by Trustee Drew and seconded by Trustee Swarthout to award the bid for the 36" Drain Line Cleaning at the Gurnee Water Reclamation Facility to Innovative Pipeline Systems in the amount of \$94,830.00.

On roll call, the vote was 5 – 0 with all Trustees present voting "Aye". Motion declared carried.

2. Skokie Sewer Improvements – MH D2D-30.2 TO D2D-30.

Director of Engineering Services Gupta stated that IHC Construction Companies, LLC of Elgin, IL is the low, responsive, responsible bidder in the bid amount of \$189,880.00 and asked for board approval.

It was moved by Trustee Drew and seconded by Trustee Swarthout to award the bid for Skokie Sewer Improvements MH D2D-30.2 TO D2D-30 to IHC Construction Companies in the amount of \$189,880.00.

On roll call, the vote was 5 – 0 with all Trustees present voting "Aye". Motion declared carried.

3. Air Release Inspection and Maintenance.

Director of Engineering Services Gupta stated that there was only one bid submitted by Campanella & Sons, Inc. in the amount of \$46,400.00. This amount exceeds the budgeted amount for this project. Director of Engineering Services Gupta stated that this work involves inspection of nine air release valves and that this work had previously been done at a cost of \$10,000.00 and recommended that this work be done now on a time and material basis and the District invite bids for future CMOM maintenance items on a long term contract of 5 years to generate more favorable pricing. Director of Engineering Services Gupta recommended the bid submitted by Campanella & Sons be rejected.

It was moved by Trustee Drew and seconded by Trustee Swarthout to Reject the bid for the Air Release Inspection and Maintenance from Campanella & Sons, Inc. in the amount of \$46,400.00.

On roll call, the vote was 5 – 0 with all Trustees present voting "Aye". Motion declared carried.

4. Check Valve Replacement Project at the Cary Avenue Pumping Station (PS-8).

Director of Engineering Services Gupta stated that MAG Construction Company of Highland Park, IL is the low, responsive, responsible bidder in the bid amount of \$361,990.00 and noted that their bid price is higher than the

budgeted amount however, the budget estimate does not take into account installing a temporary linestop and replacing three isolation valves. The Design & Construction Department feels that MAG Construction Co.'s bid price is competitive and asked for board approval.

It was moved by Trustee Drew and seconded by Trustee Pierce to award the bid for the Check Valve Replacement Project at the Cary Avenue Pumping Station (PS-8) to MAG Construction Company in the amount of \$361,990.00.

On roll call, the vote was 5 – 0 with all Trustees present voting "Aye". Motion declared carried.

There was no Laboratory Division Report, however Executive Director Miller stated that staff had evaluated the position of Director of Laboratory Services and was in the process of receiving resumes from interested employees. Executive Director Miller stated that Steve Waters was helping out and working with the Compliance Department. Toni Favero, Laboratory Supervisor handles the day to day laboratory operations and scheduling of all sampling. Executive Director Miller will keep the board updated on this matter.

There was no Operations Division Report, however Director of Operations Connelly wanted to thank the board for the opportunity to retire from the District after 37 years. He felt that it was a great decision from the moment of walking in the door and had no regrets. Director of Operation Connelly stated the job has been gratifying. Director of Operations Connelly also wanted to update the Board on the recent power outage due to the severe thunderstorm at P.S. 6 – Lake Bluff. Director of Operations Connelly stated that the District lost ComEd power and ran on generator power for approximately 21 hours. Once ComEd had cleared trees the power was then restored. Executive Director Miller noted that he was looking into the delay and lack of response from ComEd regarding this outage. He noted that ComEd has a critical facilities priority list they follow in getting restoration to facilities/businesses, etc. and was concerned on how long it took them to get to our facility. He would update the Board once he has heard something.

There was no Technology Division Report, however Director of Technology Services Jackewicz extended congratulations to Phil Connelly on his retirement.

There was no Attorney Report.

President Carter presented Other Business as follows:

A. Legislative Report.

John Norris, the District's Government Affairs Representative extended congratulations to Phil Connelly on his retirement. Mr. Norris stated there was no movement on any bills whatsoever and stated there is nothing going on and would not be until after the November election. President Carter thanked Mr. Norris for his report.

Before bringing the meeting to a close Executive Director Miller wanted to thank the Board of Trustees, Staff and all present today on the teleconference meeting for their patience in moving through the agenda, to accomplish all necessary business and, in particular, to ensure that the District is able to pay all its vendors and contractors on time.

There being no further business to come before the Board.

It was moved by Trustee Drew and seconded by Trustee Swarthout to end the Meeting.

On roll call, the vote was 5-0 with all Trustees present voting "Aye". Motion declared carried.

The meeting was then adjourned until the next regular meeting to be held on Wednesday September 9, 2020 at 9:30 A.M. at the District Office of the Raymond E. Anderson Complex located in Gurnee, Illinois.

PRESIDENT

SECRETARY