



Protecting Lake Michigan & Our Waterways.

North Shore Water Reclamation District

Interoffice Memo

To: Board of Trustees
North Shore Water Reclamation District

From: Dave Miller
Executive Director

Date: March 3, 2023

Re.: Tentative Agenda

The next meeting of the Board of Trustees will be held on Wednesday, March 8, 2023 at 9:30 A.M at the NSWRD Administration Building in Gurnee.

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE TO THE FLAG
- III. ROLL CALL
- IV. PUBLIC COMMENT
- V. CONSENT AGENDA
 - A. Approval of the Minutes of the Meeting held on February 8, 2023.
 - B. Consideration of Bills.
 - C. Financial Report, January, 2023.
 1. IEPA State Revolving Fund Loan Summary.
 - D. Community Reinvestment Act – Fair Lending Evaluations & Violations.
 - E. Orders to Terminate Service.
 - F. Authorize Payroll and Finance Department to issue District checks to meet expenses where necessary for payroll and to avoid interest and/or penalties before the next Board Meeting.
- VI. PRESIDENT REPORT
- VII. TRUSTEE REPORT
- VIII. MANAGEMENT REPORT
 - A. Watershed Workgroup Annual Membership Dues.
 1. North Branch Chicago River Watershed Workgroup (NBWW).
 2. Des Plaines River Watershed Workgroup (DRWW).
 - B. IDNR Acquisition of District Property.

IX. ADMINISTRATION DIVISION REPORT

- A. Health Insurance Renewals, Allied Benefit Systems, Inc.
 - 1. Medical & Dental Insurance Renewal.
- B. BW-284, Financial Audit for Fiscal Year Ending 4/30/2023.
- C. Closed Account Fee Waiver for Auto Bill Pay Customers.
- D. Old National Bank 2 Signature Verification Security Protocol.

X. ENGINEERING DIVISION REPORT

- A. Bull Creek S4 Interceptor Sewer Relocation.
 - 1. Engineering Services Agreement Amendment No. 1.
 - 2. Intergovernmental Agreement Between Village of Beach Park and NSWRD.
 - 3. Agreement Regarding Grant of Temporary Construction Easement to NSWRD.
- B. Lake Bluff Basin Project.
 - 1. Engineering Services Agreement Amendment No. 1, AECOM.
 - 2. C.O. No. 1, IHC Construction.
- C. Bids.
 - 1. Waukegan WRF Influent and Overflow Pumping Station and Imhoff Primary Access Building HVAC Improvements.
- D. Change Orders.
 - 1. C.O. No. 1, FY23 Concrete Repairs at Waukegan Water Reclamation Facility, Berglund Construction Company.

XI. LABORATORY DIVISION REPORT

- A. Current Status of Significant Industrial Wastewater Violation(s) in the Service Area of the NSWRD.
- B. Phosphorus Permit Limit Progress Update.
- C. Illinois Wastewater Monitoring Network SARS-COV-2 Update.

XII. OPERATIONS DIVISION REPORT

XIII. TECHNOLOGY SERVICES DIVISION REPORT

- A. Change Orders.
 - 1. C.O. No. 1, District-Wide PLC Modernization Project, Dynamic Motion Control, Inc.

XIV. ATTORNEY REPORT

XV. EXECUTIVE SESSION

- A. Personnel.
 - 1. Annual Pay Adjustments – FY24.

XVI. OLD BUSINESS

XVII. OTHER BUSINESS

- A. Personnel.
 - 1. Annual Pay Adjustments – FY24.
- B. Legislative Report.