



Protecting Lake Michigan & Our Waterways.

North Shore Water Reclamation District

Interoffice Memo

To: Board of Trustees
North Shore Water Reclamation District

From: Dave Miller
Executive Director

Date: December 3, 2021

Re.: Tentative Agenda

The next meeting of the Board of Trustees will be held on Wednesday, December 8, 2021 at 9:30 A.M.

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE TO THE FLAG
- III. ROLL CALL
- IV. PUBLIC COMMENT
- V. CONSENT AGENDA
 - A. Approval of the Minutes of the Meeting held on November 10, 2021.
 - B. Consideration of Bills.
 - C. Financial Report, October, 2021.
 1. IEPA State Revolving Fund Loan Summary.
 - D. Authorize Payroll and Finance Department to issue District checks to meet expenses where necessary for payroll and to avoid interest and/or penalties before the next Board Meeting.
- VI. PRESIDENT REPORT
- VII. TRUSTEE REPORT
- VIII. MANAGEMENT REPORT
 - A. Regular Board Meeting Dates for 2022.
 - B. Coronavirus Response Update.
 1. Vaccination Recognition Program Update.
 2. Temporary Policy Extensions.
 - C. Census Data and District Ward Maps.
 1. Ward Reapportionment Committee Recommendation.

- D. Employee Recognition Annual Holiday Gift.
- E. Charleston v. Kimberly-Clark Class Action Wipes Litigation.

IX. ADMINISTRATION DIVISION REPORT

- A. FY21 Annual Financial Report & Correspondence.
 - 1. FY21 Annual Financial Report & Audit.
 - 2. FY21 Audit Correspondence – Management Letter.
 - 3. FY21 Audit Correspondence – Audit Communications.
- B. Bid No. 1382 Extension for Utility Locating Services.

X. ENGINEERING DIVISION REPORT

- A. Engineering Services Agreement.
 - 1. UV Disinfection Replacement Evaluation, Carollo Engineers, Inc.
- B. Engineering Services Agreement Amendment.
 - 1. Amendment No. 3 to ATS at North Chicago (PS-4), Lake Bluff (PS-6) & Cary Ave (PS-8) Pumpstations, Clark Dietz, Inc.
- C. Emergency Authorization Request.
 - 1. EAR 21-02, Temporary Ferric Facilities at Clavey Road WRF.
- D. Bid Summaries.
 - 1. Chemical Phosphorous Removal Improvements at the Clavey Road and Gurnee WRF.
 - 2. Building 390 Thickened Sludge Pump Replacement @ Clavey Road WRF.
 - 3. Storm Water Retention Basin Underdrain Reroute @ Gurnee WRF.
 - 4. PLC Modernization Project.

XI. LABORATORY DIVISION REPORT

- A. Current Status of Significant Industrial Wastewater Violation(s) in the Service Area of the NSWRD.
- B. Phosphorus Permit Limit Progress Update.

XII. OPERATIONS DIVISION REPORT

- A. Bid Waiver.
 - 1. BW-272 Fairbanks Morse Replacement for Cary Ave Pumping Station (PS-8) Pump #2.
 - 2. BW-273 Trucks Purchased from 2021 Illinois Joint Purchasing Contract.

XIII. TECHNOLOGY SERVICES DIVISION REPORT

XIV. ATTORNEY REPORT

- A. City of Waukegan Request for Release of Liens and Forgiveness of Account Balances for 2103 and 2107 Georgetown Lane, Waukegan, IL 60085.

XV. EXECUTIVE SESSION

XVI. OLD BUSINESS

XVII. OTHER BUSINESS

- A. Legislative Report.